



SOCIETY FOR CULTURAL ASTRONOMY
IN THE AMERICAN SOUTHWEST, INC.



PO BOX 2313
DOLORES, CO 81323
WWW.SCAAS.ORG

TAX ID: 45-3412899

Board of Directors Meeting
June 8, 2014, 8:00 a.m.
Four Points Sheraton, Tempe, AZ

In attendance: President, Gregory Munson; Todd Bostwick, Vice President; Ken Zoll, Treasurer; and Tony Hull, Member-at-large. Kim Malville, Secretary was present by proxy via a note on Tony Hull's cell phone. Visitors included: Andy Munro, Bryan Bates, William Seven, Ric Alling, and Coni McCall.

The Meeting was called to order by the President at 8:10 a.m.

Action Items

Authorize amending the SCAAS by-laws (Article IV, Section 1) to increase the minimum number of Directors to five (5) and the maximum number to nine (9).

Discussion: Reasons to increase are to bring in more help in preparing for conferences, fundraising, and operation of the organization. A motion was made by Greg Munson to accept the change in number of Directors. Tony Hull seconded the motion. The motion passed by unanimous vote.

A concern for added Board members is the challenge of communication. To this end, Greg Munson has negotiated with the website FreeConferenceCall.com to set up conducting quarterly board meetings and committee meetings by conference call. The procedure is to use a toll call-in number. We will be supplied with a recording of the meeting and a transcript if requested.

Accept nominations and vote for new Directors according to by-laws Article V, Section 2. The nominations are: Andy Munro, Bryan Bates, Ric Alling, and Coni McCall. Greg asked each nominee to formally accept.

Andy said he was flattered to be asked, noted his time zone restrictions (he lives in Virginia, EST), thanked the organization for help in getting his Ph.D., and said he had a desire to reach out to students.

Bryan said he enjoyed the company and would be interested in working with the Society.

Ric Alling said that because of his schedule, he would need advanced notice of meetings, that he was truly honored to be asked, and realized the amount of work to be done.

Coni McCall said she accepts and hopes her efforts meet the expectations.

Ken Zoll responded that the commitment is for two years, until the next conference.

The motion to accept these people as members of the Board of Directors was made by Todd Bostwick and seconded by Ken Zoll. The motion passed by unanimous vote.

Director's election of officers for the next term: Todd Bostwick said he would not be able to continue as Vice-President. Greg Munson nominated Tony Hull for Vice-President and he said he would be glad to take on that responsibility. The following officers were nominated:

President	Greg Munson
Vice President	Tony Hull
Treasurer	Ken Zoll
Secretary	Coni McCall

A motion was made by Greg Munson to accept these nominations; Bryan Bates seconded. The vote was unanimous to accept these officers.

Ken Zoll brought up that the Board needs to elect an Executive Committee and that the officers are automatically this Committee according to the by-laws. This Committee would be involved in the day-to-day bill paying and making decisions for the smooth running of the organization. A motion to accept the Officers as the Executive Committee was made by Bryan Bates and seconded by Todd Bostwick. The vote was unanimous. The specific functions of this Committee are outlined in the by-laws (which are available on the website). Todd said that special projects should be approved without Board vote. Tony Hull added that expenses of up to \$500 should be able to be made without approval of the Board.

Define membership levels and their qualifications.

1. Full Members are eligible for election to and must be approved by the Board of Directors. This category is required in the by-laws and will be added to the website. The cost for Full membership should be \$50/year. This cost represents a commitment to the organization and is low for Board eligible memberships.
2. Founder level memberships will be capped at 24. Founders are not "Full" members until approved by the Board of Directors.
3. Regular level members can vote at the General Membership Meeting at the end of the conference.

This task needs work to expand categories, and is tabled for further discussion. No action is needed for now. Bryan Bates is the Committee Chairman to produce an outline for discussion, with help from Greg Munson.

Financial Authorizations:

1. Authorize Carol Ambruster Memorial Fund Award of \$250. An award and sum of \$250 were given to GB Cornucopia, Park Ranger, Chaco Culture National Historical Park. Tony Hull and Beth Jewell both Chair the Committee for this Fund. This should be in the by-laws. A motion was made by Bryan Bates to accept this, and seconded by Tony Hull. The vote was unanimous.
2. Authorize payment of Conference expenses of \$3,343. Ric Alling sent out the bill for use of the building. The Four Points Sheraton hotel is not charging for the bar tender at the dinner, and is charging \$4 a head for 20 people for the Thursday night reception. The Saturday afternoon champagne and snacks are donated by Ric Alling and his wife. A motion to pay this expense was made by Ken Zoll and seconded by Bryan Bates. The vote was unanimous.
3. Authorize President's travel and lodging expenses of up to \$650. Ken said this should be in the by-laws to cover travel and hotel expenses for anyone heading the Conference (Greg Munson). A motion to accept this was made by Ken Zoll and seconded by Bryan Bates. The vote was unanimous.
4. Authorize payment of Ryan's Custom Products invoice for SCAAS Founder plaque and name tags, of \$326.90. A motion to pay this invoice was made by Todd Bostwick and seconded by Tony Hull. The vote was unanimous. The question was asked and answered that we will not replace the name tags – they are to be re-used by the Founding Members at each conference.

Discussion Items:

1. **Revision of By-Laws:** Ric Alling nominated Ken Zoll to make revisions resulting from this meeting, as Ken is already working on the by-laws. Todd Bostwick suggested that we email everything to each other. A motion to accept Ken Zoll was made by Greg Munson and seconded by Andy Munro.
2. **Committee Structure:** Greg Munson, as President, is a member of each Committee.
3. **Insurance:** We need insurance for general liability, D&O (Directors and Officers) and publications. Ken Zoll said that another organization, of which he is a member, has this insurance for about \$3,500 with Burns and Wilcox. Tony Hull said we should be able to get something for \$800 to \$1,000. Greg Munson had quotes from State Farm and Philadelphia and U.S.L.I.G. Andy Munro asked how solvent do we need to be? He also mentioned that we should get quote sheets. Ric Alling said we should also explore nonprofit versus for-profit. This discussion was also tabled for a later time.

4. **Publication of Conference Proceedings:** It was determined that for this conference we did not have enough papers to publish a full volume. Andy Munro is chairman of a committee to explore publishing. A motion to this effect was made by Greg Munson, seconded by Bryan Bates, and approved by a vote of the board.

5. **Planning for the Next Conference:** The next conference should be in 2016, not 2015. Greg Munson suggested Colorado as he has contacts with the Center for Southwest Studies (CSWS) at Ft. Lewis College in Durango, CO. Ric Alling suggested a “reading of papers” meeting or a workshop as opposed to a conference. Tony Hull said he had spoken with Kim Malville about expanding the conference to get a bigger draw to include not just archaeoastronomy but transportation of ideas (the macaw for example). Greg Munson suggested we organize and solicit papers ahead of time. Todd Bostwick said he feels we are a unique discipline, that we should not do what others are doing just to have a conference. Tony Hull said that may be too narrow. William Seven suggested dual conferences, to schedule at the same time as other conferences. Ric Alling suggested to promote the technology of 3D modeling, such as the display of Chris Dombrowski. Andy Munro said that if we get Professors, their students would attend the conferences. Tony Hull suggested that Greg Munson should head the next Conference. A Planning Committee was set up with Greg Munson and Tony Hull at the lead, including Todd Bostwick, Andy Munro, and Kim Malville. The location of the next conference is to be Albuquerque or Colorado.

6. **Estate Planning to Include SCAAS:** Tony Hull began the discussion as to the donation of his library, instruments, and funds upon his death. Greg Munson will check on our 501(c)3 status to determine if we can receive such bequests. Ken Zoll is head of the committee to find further information about setting up an Endowment Fund.

New Business. William Seven has graciously offered to set-up a Facebook page. Tony Hull said we could use this for fundraising.

The meeting was closed at 9:45 a.m.

Minutes Respectfully Submitted,

Coni McCall
Secretary, SCAAS