



SOCIETY FOR CULTURAL ASTRONOMY
IN THE AMERICAN SOUTHWEST, INC.



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March 14, 2016

Board of Directors Meeting Minutes
Teleconference Sunday March 13, 2016
11:00 AM MDT, 10:00 AM MST

Present: Greg Munson, Tony Hull, Bryan Bates, Ric Alling. Absent: Andy Munro, Ken Zoll.
Guest: Ray Williamson. The meeting was called to order at 11:21 AM MDT.

1. Board of Directors resignations and nominations

An e-mail was received from Andy Munro indicating that he was resigning from the Board of Directors effective March 3, 2016. The principal reason given for the resignation was personal work commitments that prevented full participation on the board. Ray Williamson was nominated to an At-Large membership on the board with a term through the next Board of Directors election. A **Motion** was made to accept the resignation of Andy Munro and accept the board membership of Ray Williamson. The motion was approved.

2. Update on By-Law revisions

There are a few revisions to the by-laws that need to be considered by the board. One is a shift from annual to biennial meetings of the membership. It was noted that an effective organization should have annual meetings for the purposes of electing a Board of Directors but there was no mechanism in place to hold elections outside biennial meetings of the membership. Greg Munson and Ric Alling are to draft language describing such a mechanism for review by the board. Further discussions of by-law revisions was tabled.

3. Standing committees

The by-laws indicate that the Board of Directors has the discretion to designate and empower standing committees. Prior resolutions and meeting minutes indicate that the board has established the Carol Ambruster Memorial Fund with Tony Hull and Elizabeth Jewell as chairs, the Awards Committee with Tony Hull and Bryan Bates as chairs, the Membership Committee with Greg Munson, Bryan Bates and Ric Alling as chairs, and the Conference Committee with Ray Williamson and Greg Munson as chairs.

4. Conference planning

A **Motion** was made to approve the minutes of the February 25, 2016 Conference Committee meeting. The motion was approved. The minutes will be posted on the SCAAS website.

The date for our next conference needed to be changed to accommodate the availability of key organization members. Dates in the last week of October 2016 and early March 2017 were considered. The advantages and disadvantages of each set of dates was discussed in detail including input by Crow Canyon Archaeological Center, host of our next conference. A **Motion** was made to designate October 25 – 29, 2016 as the final dates for our next conference at Crow Canyon Archaeological Center. The motion was approved.

A draft call for papers was prepared and discussed by the board. This included a conference title, description of the principal conference theme and description of four different conference thematic sessions. Several different revisions to the call for papers were suggested by the board. Greg and Ray will incorporate these revisions and distribute the final call for papers for approval.

A “short list” of co-sponsoring institutions that could provide assistance to the next conference was prepared and described by Greg. These included local and regional organizations and academic institutions. Several additions were suggested including some in Mexico and Guatemala. Greg is to revise and distribute the list including categorizing the co-sponsors into local resources, academic institutions and regional/international institutions.

A schedule of conference costs and fees was prepared and distributed by Greg. The schedule included venue fees including Crow Canyon and the Sunflower Theater, conference hotel bids, banquet catering bids and estimates for air and ground transportation costs. Bids were obtained from the Hampton Inn, Baymont Inn and the Holiday Inn Express/Retro Inn for consideration as the conference hotel. The lowest cost bid for the conference hotel was received from the Holiday Inn Express/Retro Inn. It was decided to award the conference hotel to the Holiday Inn Express/Retro Inn. Costs and bids for additional conference services will be considered at a later date.

A Motion was made and approved to adjourn the meeting at 12:22 PM MDT.

All meetings of the SCAAS Board of Directors are recorded and the recording represents the full record of meeting activities and discussions. The recording will be made available upon request. Minutes of all meetings are posted on the SCAAS website (www.scaas.org).

Minutes submitted by:

Bryan Bates
SCAAS Secretary
March 13, 2016

Minutes certified by:

Gregory E. Munson
SCAAS President
March 14, 2016