



SOCIETY FOR CULTURAL ASTRONOMY
IN THE AMERICAN SOUTHWEST, INC.



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SCAAS Executive Committee Minutes
14 May 2018, 6:00pm MDT
Teleconference

Present: Bryan Bates, Pres.; Ric Alling, Treasurer; Ray Williamson, Secretary; Greg Munson; Chris Dombrowski (Board member invited for this meeting)

Bryan Bates called meeting to order, 6:07 pm.

Old Business:

Website hosting—Bryan offered a motion to continue website hosting with the current host. Ray seconded motion and all voted “aye”. Motion adopted.

Discussion of SCAAS priorities—We had a short discussion of the Mission statement and Strategic Priorities drafted by Ray. Bryan is still waiting for comments from several Board members. We need agreement on these two documents before starting in earnest on the Business Plan. He asked that Ray recirculate the two documents and Ray will revise accordingly after receiving comments and potential revisions.

Business plan—As noted above, we must wait for approval of our direction and focus before working on the SCAAS business plan. Board members are urged to review the latest version of the two documents: What is SCAAS? and the Strategic Plan and send any final suggested revisions prior to 29 May 2018.

Board Insurance—In an earlier Board Meeting we discussed the necessity of Board member insurance in the unlikely event the Society might be sued. Ray admitted that he had dropped the ball on this issue and failed to follow through on obtaining a quote for the insurance, which will likely cost between \$500 and \$1000. He will renew that effort and report to the July Board meeting.

Committee Updates:

2016 Conference Proceedings--Greg reported that progress on reviewing papers for inclusion in the proceedings is proceeding slowly but steadily. Most papers have been reviewed by editors and outside experts and returned to

authors for indicated revisions. The publication committee will soon draft proposals for submission to potential funding organizations

Status of Spatial Tech Conference notes—Ric reported that he and Chris have nearly completed the preparation of materials for the website. An announcement will be made in the upcoming Solstice newsletter. The materials will include the example 3-D image placed in the landscape and displayed in GIS format.

Pecos Conference—This year, Pecos will be held near Flagstaff, AZ. Ric announced that the conference site will be up soon and registration available.

Member Survey—Tony was not available to make a report, but Ray, who is on the Membership committee, reported that Tony had prepared a draft set of questions for the member survey, which the committee is reviewing. Ric will put this into Survey Monkey for Board members to try out when we have agreed on the questions. Our goal is to complete the survey and have it in Survey Monkey before the next Board meeting in July.

2019 Conference—Bryan reported that discussions were ongoing with staff members of the faculty of Northern Arizona University for a conference that would tentatively be held at the end of April, 2019. He hopes to have settled on specific dates soon so it can be announced in the Summer Solstice Newsletter and to the broader SCAAS mailing list.

Agenda items for next Board meeting:

- Final approval of Mission Statement and Strategic Plan
- Report on plans for 2019 conference
 - Need to set up conference committee
- Committee reports
- Report on Board Liability Insurance costs, etc.
- Discussion of elements of Business Plan

Next meetings: Bryan would like to reschedule the next Board meeting from 2 July to 9 July. All agreed on that date.

Ex. Com meeting is now set for Aug 6, but Bryan will likely be in Alaska, so we may have to reschedule, but we can decide that later when Bryan's schedule is clear and we see when other members are available.

Bryan Bates adjourned meeting at 7:35 pm.

Minutes submitted by:

Ray Williamson
SCAAS Secretary
May 16, 2018

Minutes certified by:

Bryan Bates
SCAAS President
May 18, 2018