



SOCIETY FOR CULTURAL ASTRONOMY  
IN THE AMERICAN SOUTHWEST, INC.



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February 9, 2016

**Executive Committee Meeting Minutes**  
SCAAS Board of Directors  
**February 7, 2016 10:00am MST**

Executive Committee meeting teleconference called to order at 10:03AM. Present on the line – Greg Munson (President), Tony Hull (Vice-President), Ric Alling (acting Treasurer), and Bryan Bates (acting Secretary).

**1. SCAAS Officer and Board of Director resignations**

Ken Zoll resigned his position as Treasurer in July 2015. Coni McCall resigned her position as Secretary and on the Board of Directors effective January 30, 2016. Board member John (Kim) Malville did not renew his Full membership in SCAAS which was due December 8, 2015. It was agreed that failing to renew ones membership was a resignation from the Board of Directors as the By-Laws state that members of the Board of Directors must be Full active members of SCAAS. A **Motion** was made and seconded to accept the resignations of the Officers and Board members as listed. The motion was approved.

**2. SCAAS Officer nominations**

Ric Alling agreed to be nominated as Treasurer. Bryan Bates agreed to be nominated as Secretary. **Motions** were made and seconded to accept the Officer nominations as listed. The motions were approved.

**3. SCAAS Wells Fargo Bank business checking account**

SCAAS's business checking account with Wells Fargo Bank currently has Todd Bostwick, Ken Zoll, Greg Munson, and John Malville as signers on the account with Todd Bostwick, Ken Zoll, and Greg Munson having been issued Debit Cards. A **Motion** was made and seconded to remove Todd Bostwick, Ken Zoll, and John Malville as signers on the account. The motion was approved. A **Motion** was made and seconded to add Ric Alling as a signer on the account. The motion was approved.

The Executive committee discussed the use of Debit Cards and transfer of necessary funds. Greg Munson and Ric Alling will develop language for revision of the SCAAS By-Laws to address Debit Card and fund transfer policies including increasing the financial authority of the Executive Committee for approval of the full Board of Directors.

#### 4. Designation of special committees

Currently, the SCAAS By-Laws and minutes only address the designation and a financial authority of the SCAAS Executive Committee. The designation and authorities of other special committees such as Conference, Awards, Membership, and Fundraising committees is not addressed. The Carol Ambruster Memorial Fund is the only other currently designated committee which was completed by resolution of the Board of Directors on January 4, 2014. That committee is chaired by Tony Hull and co-chaired by Elizabeth Jewell according to the resolution. The Executive Committee discussed various options for the designation, composition, and authorities of various special committees. Greg Munson and Ric Alling will develop the necessary language for revision of the SCAAS By-Laws for designation of special committees for approval by the full Board of Directors.

#### Discussion Items

1. Reimbursement of computer expense incurred by Greg Munson

Greg Munson personally purchased a new laptop computer to replace his desktop computer for the specific purpose of editing the proceedings of our 2011 Maxwell conference and to establish and operate SCAAS as a Colorado non-profit corporation. Greg purchased the laptop for a total of \$585.00, a significant discount from the estimated \$1,250.00 retail value. Greg estimated that his use of the laptop is about 90% for SCAAS purposes. The Executive Committee discussed a one-time reimbursement of \$500.00 of this expense as a reasonable cost for operation of SCAAS and Greg accepted. A **Motion** was made and seconded for Greg Munson to reimburse himself \$500.00 from the SCAAS business checking account for the cost of the laptop computer. The motion was approved with Greg abstaining.

2. 2016 conference update

Planning for our 2016 conference at Crow Canyon Archaeological Center (CCAC) continues. Greg updated the Executive Committee on speakers that have committed to participating in the conference. It was suggested that the conference coordinators should work toward further developing conference themes and additional speakers and then compose a flyer for distribution to potential conference participating organizations and individuals. The core coordinators for the conference are Greg Munson, Tony Hull, Bryan Bates, and Ray Williamson for SCAAS and Grant Coffey for CCAC.

3. SCAAS By-Law revisions

It was noted by the Executive Committee that a number of revisions needed to be made to the SCAAS By-Laws including those listed here and already made in prior Board of Director meeting minutes. Greg Munson and Ric Alling, with the assistance of Bryan Bates, will work on the needed language for a revision of the SCAAS By-Laws. These revisions will be brought back to the Executive Committee and full Board of Directors for review and approval.

4. 2016 Board of Directors election

There will be an election of the Board of Directors at the general meeting of the membership in October 2016. To be eligible for the Board of Directors, members must be Full or Founder members and approved by the Board of Directors. It was suggested that current Founder members should be solicited for their interest and vetted for qualifications. An emphasis should be placed on those individuals that could raise funds for SCAAS. We need to look out into a broader geographical area and multiple disciplines for Board of Directors members. This item was tabled for future discussion.

5. SCAAS Facebook page

SCAAS now has an active updated Facebook page. Posts by visitors to the page must be approved before publishing and it was agreed that this was a good idea. The page needs to be developed further to be used for announcing events and fundraising possibly in conjunction with crowd-sourcing of fundraising activities. A request was made for updates on the Facebook page activity on a recurring basis. This will be accomplished by weekly or quarterly account activity statements.

A **Motion** was made and seconded to adjourn the meeting at 11:25 AM. The motion was approved.

All meetings of the SCAAS Board of Directors and Executive Committee are recorded and the recording represents the full record of meeting activities and discussions. The recording will be made available upon request. Minutes of all meetings are posted on the SCAAS website ([www.scaas.org](http://www.scaas.org)).

Minutes submitted by:

Bryan Bates  
SCAAS Secretary  
February 8, 2016

Minutes certified by:

Gregory E. Munson  
SCAAS President  
February 9, 2016